



Board of Supervisors Meeting
Conducted by Zoom
(link will be sent by email next week)
June 8, 2021
6:30 pm

AGENDA

- 1) Public Comment
- 2) Approve minutes of May 11, 2021 meeting
- 3) FY2021 Financials
 - a. Approve April 2021 Financial Reports (in this packet)
 - b. Ratification of Check Register (will be emailed to you next week)
 - c. Pre-payment Authorizations for Large Checks (will be emailed to you next week)
- 4) Discuss Stowe Wall: short and long term considerations.
- 5) Other Business and Updates: Green Up Summary, insurance advice, staffing

LRSWMD Mission Statement: *Our mission is to reduce the quantity and toxicity of the trash generated and going to the landfill while maintaining or improving overall environmental quality (air, water, and soil), treating customers and employees with respect, and operating within a balanced budget*



GREEN UP DAY

MAY 1, 2021

<u>TOWN</u>	<u>TIRES</u>	<u>TRASH</u>	<u>MISCELLANEOUS</u>
Cambridge	48 ¹ (brought to Johnson)	Goes to Casella	
Craftsbury	0	0.84 ton (town truck scaled at Stowe)	
Johnson	123 ²	53 bags	20 lb Propane tank
Stowe	4 ³	1.05 ton +18 bags	1 Battery 1 Mattress
Waterville	1 ⁴ (brought to Johnson)	40 bags (brought to Johnson)	
Worcester	4 ⁵	???	

Morrisville, Eden, Elmore, Hyde Park, and Wolcott run their own Green Up collection and do not report to us.

Belvidere Green Up is orchestrated through VT Trans

NOTE:

1 = We bill Cambridge for these tires

2 = Johnson's Host Town Agreement includes GU tires for free

3, 4, 5 = We opted not to charge for these few tires

LRSWMD sends \$1200 to Green Up each year to help support the organization and their work with our towns.

Lamoille Regional Solid Waste Mgt District

05/24/21

Balance Sheet

Accrual Basis

As of April 30, 2021

	Apr 30, 21
ASSETS	
Current Assets	
Checking/Savings	
CNB - Operating Account	167,094.30
Community National Bank - HRA	6,983.28
Community National Bank - Sweep	231,555.97
Community National Capital Fund	19,763.64
Community National Money Market	128,785.63
Total Checking/Savings	554,182.82
Accounts Receivable	
Accounts Receivable	64,982.39
Total Accounts Receivable	64,982.39
Other Current Assets	
Petty Cash	1,555.00
STS Bottle Redemption Petty Cas	2,000.00
Total Other Current Assets	3,555.00
Total Current Assets	622,720.21
Fixed Assets	
Fixed Assets	
Equipment	1,087,124.36
Less Accumulated Depreciation	-599,828.03
Fixed Assets - Other	-5,259.00
Total Fixed Assets	482,037.33
Total Fixed Assets	482,037.33
TOTAL ASSETS	1,104,757.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	42,509.21
Total Accounts Payable	42,509.21
Other Current Liabilities	
Accrued Payroll	14,877.74
Payroll Liabilities	88.63
Pension Plan Payable	227.30
Total Other Current Liabilities	15,193.67
Total Current Liabilities	57,702.88
Total Liabilities	57,702.88
Equity	
Investment in Gen'l Fixed Asset	482,037.33
Retained Earnings	529,281.13
Net Income	35,736.20
Total Equity	1,047,054.66
TOTAL LIABILITIES & EQUITY	1,104,757.54

Lamoille Regional Solid Waste Mgt District

06/03/21

Profit & Loss Budget vs. Actual

Accrual Basis

July 2020 through April 2021

	Jul '20 - Apr 21	Budget
Ordinary Income/Expense		
Income		
Administrative Fees	1,000.00	1,000.00
Appliances	3,785.00	3,100.00
Batteries	762.75	1,100.00
Book Recycling Income	465.00	900.00
Bottle Redemption Program		
Bottle Redemption - Distributor	20,520.11	119,000.00
Total Bottle Redemption Program	20,520.11	119,000.00
Bulky Waste	29,309.00	33,000.00
C&D Disposal Income	71,134.40	118,000.00
Call2Recycle Battery Reimburse	901.00	800.00
Compost Bin Sales		
Accessories for Green Cone	62.00	
Bucket - Lamoille Soil Kit	5,410.00	
Donations of composters & KCs	12.50	
Filters for Kitchen Collectors	53.00	
Green Cone Sales	7,820.00	
Kitchen Collectors	1,510.00	
Lids for Buckets	91.00	
Compost Bin Sales - Other	3,644.00	5,000.00
Total Compost Bin Sales	18,602.50	5,000.00
Compost Product Sales		
Bucket of Finished Compost	1,015.00	
Cubic Yard of Finished Compost	3,570.00	
Donations of Finished Compost	50.00	
Refills of Finished Compost	423.00	
Compost Product Sales - Other	52.00	26,500.00
Total Compost Product Sales	5,110.00	26,500.00
E-waste Reimbursement	5,692.48	8,500.00
Electronics Recycling Program		
Television Monitors	790.00	
Electronics Recycling Program - Other	2,346.00	4,500.00
Total Electronics Recycling Program	3,136.00	4,500.00
Fluorescent Bulbs	889.31	1,000.00
Freon Appliances	9,444.00	12,000.00
Grants		
Grant - Infrastructure Compost	7,388.00	
Grant Income - HHW	14,770.32	26,700.00
Grant Income - VLCT	3,202.11	7,300.00
Grants - Other	20,875.94	
Total Grants	46,236.37	34,000.00
Hauler's License Fees	475.00	150.00
HHW CEG Businesses	5,025.63	10,000.00
Interest Income	1,076.99	1,000.00
Leaf & Yard Waste	503.75	700.00
Maple tubing	0.00	100.00
Miscellaneous Income	-290.96	
MSW Disposal Income	642,534.90	710,000.00
Organics - Compost Residential		
Commercial Organics Tip Fee	4,369.50	4,800.00
Organics - Compost Residential - Other	21,409.00	17,000.00
Total Organics - Compost Residential	25,778.50	21,800.00

Lamoille Regional Solid Waste Mgt District

06/03/21

Profit & Loss Budget vs. Actual

Accrual Basis

July 2020 through April 2021

	Jul '20 - Apr 21	Budget
Overages/Shortages	427.60	
Plastic film	1,236.50	1,000.00
Propane Tanks	782.00	800.00
Recycling Income	177,462.62	187,000.00
Recycling Sales of Bins	267.00	400.00
Scrap Metal	33,096.85	30,000.00
Stump Dump	472.00	500.00
Surcharge - C&D - Haulers	146,780.13	144,000.00
Surcharge - MSW - Haulers	199,739.95	258,000.00
Textiles	915.50	4,500.00
Tire Income	16,449.50	17,500.00
Total Income	1,469,721.38	1,755,850.00
Gross Profit	1,469,721.38	1,755,850.00
Expense		
Advertising	564.75	0.00
Book Recycling	50.00	200.00
Bottle Redemption Payout	3,301.60	63,000.00
Clerk Stipend	1,050.03	1,200.00
Compost Bin Purchase		
Donated C-Bins; KCs; Finished	62.50	100.00
Green Cone Accessories	17.41	
Green Cone Purchase	7,136.55	
Lids for Buckets	2,366.44	
Purchase of Kitchen Collectors	1,170.00	
Toters	532.50	
Compost Bin Purchase - Other	6,783.20	4,800.00
Total Compost Bin Purchase	18,068.60	4,900.00
Conferences	219.00	2,000.00
COVID-19 EXPENSES	2,599.18	
Disposal MSW	221,083.68	280,000.00
Disposal Tip Fee		
Craftsbury Tip Fee at STS	3,984.70	5,800.00
Eden Tip Fee at STS	0.00	6,600.00
Morrisville Tip Fee at STS	4,942.63	7,600.00
Disposal Tip Fee - Other	123.52	
Total Disposal Tip Fee	9,050.85	20,000.00
Donations	9,609.91	10,500.00
Electronic Waste Processing	2,086.80	2,800.00
Equipment		
Purchase	43,446.61	19,200.00
Rental	400.00	1,300.00
Repairs/Maintenance	8,373.67	6,000.00
Equipment - Other	33.99	
Total Equipment	52,254.27	26,500.00
Feedstocks	3,204.00	3,000.00
Fluorescent Bulb Recycling	926.76	1,000.00
Freon Removal	7,155.00	9,000.00
Fuel		
Off Road Diesel	902.99	
Fuel - Other	4,358.77	7,000.00
Total Fuel	5,261.76	7,000.00

Lamoille Regional Solid Waste Mgt District

06/03/21

Profit & Loss Budget vs. Actual

Accrual Basis

July 2020 through April 2021

	Jul '20 - Apr 21	Budget
Green Up Day		
Dump Clean Up Fund	0.00	3,000.00
Town Contributions	1,200.00	1,200.00
Total Green Up Day	1,200.00	4,200.00
Hauler Audits	822.15	750.00
Hauling		
Glass	1,250.00	
MSW	25,730.60	30,000.00
Recycling	41,826.64	58,000.00
Hauling - Other	300.00	
Total Hauling	69,107.24	88,000.00
HHW Collections		
Disposal Contract	22,651.00	45,000.00
HHW Events Ads	1,881.36	1,000.00
Rolloff Rental & Disposal	809.25	2,000.00
Total HHW Collections	25,341.61	48,000.00
Insurance		
Automobile Insurance	2,810.60	3,450.00
Dental Insurance	3,049.58	4,100.00
Employee Crime	623.60	650.00
Employer Practices Liability	3,469.50	3,500.00
Health Insurance	54,521.68	81,600.00
Property & Casualty	7,665.80	8,500.00
Public Officials Liability	300.00	300.00
Vision Plan	419.51	600.00
Workers Comp Insurance	99,050.00	92,200.00
Total Insurance	171,910.27	194,900.00
Maintenance Agreements	4,802.19	5,600.00
Maple tubing process fee	0.00	200.00
Meetings	200.58	1,100.00
Memberships	5,440.73	5,000.00
Newsletter Printing & Postage	11,438.17	18,000.00
Office Supplies	1,442.37	2,000.00
Organics Pick Up	1,104.00	
Other Expenses	1,924.56	250.00
Outreach-Advertising & Promo	3,380.39	13,500.00
Outreach-Printing	15.59	
Outreach-Programs	1,726.00	4,450.00
Payroll Expenses		
COVID Payroll Expenses	1,120.36	
Payroll Direct Deposit Fees	8.75	
Payroll FICA /Medicare Expense	27,704.23	41,200.00
Payroll Unemployment Expense	7,355.50	10,600.00
Payroll Expenses - Other	445,728.97	534,000.00
Total Payroll Expenses	481,917.81	585,800.00
Pension Plan - Employer Share	7,069.55	9,400.00
Permits	175.00	200.00
Plastic Bag Recycling Fee	545.00	1,100.00
Postage	1,630.64	2,400.00
Professional Fees		
Accounting	7,200.00	7,000.00
Consulting	4,530.75	10,500.00
District Manager	58,296.43	69,000.00
ECO AmeriCorps	6,000.00	8,000.00
Legal Fees	232.13	500.00
Total Professional Fees	76,259.31	95,000.00
Propane Tank Recycling	488.75	600.00

Lamoille Regional Solid Waste Mgt District

06/03/21

Profit & Loss Budget vs. Actual

Accrual Basis

July 2020 through April 2021

	Jul '20 - Apr 21	Budget
Recycling Mat'l Processing Fees		
Glass Recycling Process Fee	1,828.00	
Myers C&D Recycling	1,044.41	
Recycling Mat'l Processing Fees - Other	98,847.78	125,000.00
Total Recycling Mat'l Processing Fees	101,720.19	125,000.00
Rent	30,350.84	20,000.00
Sales Tax	257.22	400.00
Signage	0.00	0.00
Snow Removal	6,755.00	7,000.00
Software	2,182.15	3,000.00
Stump Dump Management	0.00	500.00
Subscriptions & Publications	388.81	2,100.00
Supplies - Stations	10,464.72	9,600.00
Testing and Analysis	643.50	1,500.00
Textile Processing	0.00	400.00
Tire Disposal/Recycling	14,892.00	16,500.00
Training - Attendants	0.00	2,100.00
Transfer Station		
Maintenance	6,298.32	5,000.00
Site Work	14,110.59	3,300.00
Transfer Station - Other	60.01	
Total Transfer Station	20,468.92	8,300.00
Travel & Meals	2,365.79	6,000.00
Treasurer Stipend	2,250.00	2,700.00
Uniforms	5,993.57	7,300.00
Utilities		
Electric/Water/Sewer	9,688.84	10,500.00
Heating	6,755.43	4,400.00
Telephone and Internet	8,355.10	9,100.00
Toilet Rental	6,025.00	6,500.00
Total Utilities	30,824.37	30,500.00
Work Crews - VOWP	0.00	1,400.00
Total Expense	1,433,985.18	1,755,850.00
Net Ordinary Income	35,736.20	0.00
Net Income	35,736.20	0.00

Lamoille Regional Solid Waste Mgt District

Profit & Loss Budget vs. Actual

July 2020 through April 2021

06/03/21

Accrual Basis

	\$ Over Budget	% of Budget
Ordinary Income/Expense		
Income		
Administrative Fees	0.00	100.0%
Appliances	685.00	122.1%
Batteries	-337.25	69.3%
Book Recycling Income	-435.00	51.7%
Bottle Redemption Program		
Bottle Redemption - Distributor	-98,479.89	17.2%
Total Bottle Redemption Program	-98,479.89	17.2%
Bulky Waste	-3,691.00	88.8%
C&D Disposal Income	-46,865.60	60.3%
Call2Recycle Battery Reimburse	101.00	112.6%
Compost Bin Sales		
Accessories for Green Cone		
Bucket - Lamoille Soil Kit		
Donations of composters & KCs		
Filters for Kitchen Collectors		
Green Cone Sales		
Kitchen Collectors		
Lids for Buckets		
Compost Bin Sales - Other	-1,356.00	72.9%
Total Compost Bin Sales	13,602.50	372.1%
Compost Product Sales		
Bucket of Finished Compost		
Cubic Yard of Finished Compost		
Donations of Finished Compost		
Refills of Finished Compost		
Compost Product Sales - Other	-26,448.00	0.2%
Total Compost Product Sales	-21,390.00	19.3%
E-waste Reimbursement	-2,807.52	67.0%
Electronics Recycling Program		
Television Monitors		
Electronics Recycling Program - Other	-2,154.00	52.1%
Total Electronics Recycling Program	-1,364.00	69.7%
Fluorescent Bulbs	-110.69	88.9%
Freon Appliances	-2,556.00	78.7%
Grants		
Grant - Infrastructure Compost		
Grant Income - HHW	-11,929.68	55.3%
Grant Income - VLCT	-4,097.89	43.9%
Grants - Other		
Total Grants	12,236.37	136.0%
Hauler's License Fees	325.00	316.7%
HHW CEG Businesses	-4,974.37	50.3%
Interest Income	76.99	107.7%
Leaf & Yard Waste	-196.25	72.0%
Maple tubing	-100.00	0.0%
Miscellaneous Income		
MSW Disposal Income	-67,465.10	90.5%
Organics - Compost Residential		
Commercial Organics Tip Fee	-430.50	91.0%
Organics - Compost Residential - Other	4,409.00	125.9%
Total Organics - Compost Residential	3,978.50	118.3%

Lamoille Regional Solid Waste Mgt District

06/03/21

Profit & Loss Budget vs. Actual

Accrual Basis

July 2020 through April 2021

	\$ Over Budget	% of Budget
Overages/Shortages		
Plastic film	236.50	123.7%
Propane Tanks	-18.00	97.8%
Recycling Income	-9,537.38	94.9%
Recycling Sales of Bins	-133.00	66.8%
Scrap Metal	3,096.85	110.3%
Stump Dump	-28.00	94.4%
Surcharge - C&D - Haulers	2,780.13	101.9%
Surcharge - MSW - Haulers	-58,260.05	77.4%
Textiles	-3,584.50	20.3%
Tire Income	-1,050.50	94.0%
Total Income	-286,128.62	83.7%
Gross Profit	-286,128.62	83.7%
Expense		
Advertising	564.75	100.0%
Book Recycling	-150.00	25.0%
Bottle Redemption Payout	-59,698.40	5.2%
Clerk Stipend	-149.97	87.5%
Compost Bin Purchase		
Donated C-Bins; KCs; Finished	-37.50	62.5%
Green Cone Accessories		
Green Cone Purchase		
Lids for Buckets		
Purchase of Kitchen Collectors		
Toters		
Compost Bin Purchase - Other	1,983.20	141.3%
Total Compost Bin Purchase	13,168.60	368.7%
Conferences	-1,781.00	11.0%
COVID-19 EXPENSES		
Disposal MSW	-58,916.32	79.0%
Disposal Tip Fee		
Craftsbury Tip Fee at STS	-1,815.30	68.7%
Eden Tip Fee at STS	-6,600.00	0.0%
Morrisville Tip Fee at STS	-2,657.37	65.0%
Disposal Tip Fee - Other		
Total Disposal Tip Fee	-10,949.15	45.3%
Donations	-890.09	91.5%
Electronic Waste Processing	-713.20	74.5%
Equipment		
Purchase	24,246.61	226.3%
Rental	-900.00	30.8%
Repairs/Maintenance	2,373.67	139.6%
Equipment - Other		
Total Equipment	25,754.27	197.2%
Feedstocks	204.00	106.8%
Fluorescent Bulb Recycling	-73.24	92.7%
Freon Removal	-1,845.00	79.5%
Fuel		
Off Road Diesel		
Fuel - Other	-2,641.23	62.3%
Total Fuel	-1,738.24	75.2%

Lamoille Regional Solid Waste Mgt District

Profit & Loss Budget vs. Actual

July 2020 through April 2021

06/03/21

Accrual Basis

	\$ Over Budget	% of Budget
Green Up Day		
Dump Clean Up Fund	-3,000.00	0.0%
Town Contributions	0.00	100.0%
Total Green Up Day	-3,000.00	28.6%
Hauler Audits	72.15	109.6%
Hauling		
Glass		
MSW	-4,269.40	85.8%
Recycling	-16,173.36	72.1%
Hauling - Other		
Total Hauling	-18,892.76	78.5%
HHW Collections		
Disposal Contract	-22,349.00	50.3%
HHW Events Ads	881.36	188.1%
Rolloff Rental & Disposal	-1,190.75	40.5%
Total HHW Collections	-22,658.39	52.8%
Insurance		
Automobile Insurance	-639.40	81.5%
Dental Insurance	-1,050.42	74.4%
Employee Crime	-26.40	95.9%
Employer Practices Liability	-30.50	99.1%
Health Insurance	-27,078.32	66.8%
Property & Casualty	-834.20	90.2%
Public Officials Liability	0.00	100.0%
Vision Plan	-180.49	69.9%
Workers Comp Insurance	6,850.00	107.4%
Total Insurance	-22,989.73	88.2%
Maintenance Agreements	-797.81	85.8%
Maple tubing process fee	-200.00	0.0%
Meetings	-899.42	18.2%
Memberships	440.73	108.8%
Newsletter Printing & Postage	-6,561.83	63.5%
Office Supplies	-557.63	72.1%
Organics Pick Up		
Other Expenses	1,674.56	769.8%
Outreach-Advertising & Promo	-10,119.61	25.0%
Outreach-Printing		
Outreach-Programs	-2,724.00	38.8%
Payroll Expenses		
COVID Payroll Expenses		
Payroll Direct Deposit Fees		
Payroll FICA /Medicare Expense	-13,495.77	67.2%
Payroll Unemployment Expense	-3,244.50	69.4%
Payroll Expenses - Other	-88,271.03	83.5%
Total Payroll Expenses	-103,882.19	82.3%
Pension Plan - Employer Share	-2,330.45	75.2%
Permits	-25.00	87.5%
Plastic Bag Recycling Fee	-555.00	49.5%
Postage	-769.36	67.9%
Professional Fees		
Accounting	200.00	102.9%
Consulting	-5,969.25	43.2%
District Manager	-10,703.57	84.5%
ECO AmeriCorps	-2,000.00	75.0%
Legal Fees	-267.87	46.4%
Total Professional Fees	-18,740.69	80.3%
Propane Tank Recycling	-111.25	81.5%

Lamoille Regional Solid Waste Mgt District

06/03/21

Profit & Loss Budget vs. Actual

Accrual Basis

July 2020 through April 2021

	\$ Over Budget	% of Budget
Recycling Mat'l Processing Fees		
Glass Recycling Process Fee		
Myers C&D Recycling		
Recycling Mat'l Processing Fees - Other	-26,152.22	79.1%
Total Recycling Mat'l Processing Fees	-23,279.81	81.4%
Rent	10,350.84	151.8%
Sales Tax	-142.78	64.3%
Signage	0.00	0.0%
Snow Removal	-245.00	96.5%
Software	-817.85	72.7%
Stump Dump Management	-500.00	0.0%
Subscriptions & Publications	-1,711.19	18.5%
Supplies - Stations	864.72	109.0%
Testing and Analysis	-856.50	42.9%
Textile Processing	-400.00	0.0%
Tire Disposal/Recycling	-1,608.00	90.3%
Training - Attendants	-2,100.00	0.0%
Transfer Station		
Maintenance	1,298.32	126.0%
Site Work	10,810.59	427.6%
Transfer Station - Other		
Total Transfer Station	12,168.92	246.6%
Travel & Meals	-3,634.21	39.4%
Treasurer Stipend	-450.00	83.3%
Uniforms	-1,306.43	82.1%
Utilities		
Electric/Water/Sewer	-811.16	92.3%
Heating	2,355.43	153.5%
Telephone and Internet	-744.90	91.8%
Toilet Rental	-475.00	92.7%
Total Utilities	324.37	101.1%
Work Crews - VOWP	-1,400.00	0.0%
Total Expense	-321,864.82	81.7%
Net Ordinary Income	35,736.20	100.0%
Net Income	35,736.20	100.0%

Lamoille Regional Solid Waste Mgt District
Profit & Loss Prev Year Comparison
 July 2020 through April 2021

05/24/21

Accrual Basis

	Jul '20 - Apr 21	Jul '19 - Apr 20	\$ Change
Ordinary Income/Expense			
Income			
Administrative Fees	1,000.00	1,000.00	0.00
Appliances	3,785.00	2,540.00	1,245.00
Batteries	762.75	677.50	85.25
Book Recycling Income	465.00	685.00	-220.00
Bottle Redemption Program			
Bottle Redemption - Distributor	20,520.11	91,172.66	-70,652.55
Total Bottle Redemption Program	20,520.11	91,172.66	-70,652.55
Bulky Waste	29,309.00	23,784.00	5,525.00
C&D Disposal Income	71,134.40	73,359.00	-2,224.60
Call2Recycle Battery Reimburse	901.00	428.50	472.50
Capital Reserve Transfers	0.00	40,000.00	-40,000.00
Compost Bin Sales			
Accessories for Green Cone	62.00	57.00	5.00
Bucket - Lamoille Soil Kit	5,410.00	2,400.00	3,010.00
Donations of composters & KCs	0.00	116.33	-116.33
Filters for Kitchen Collectors	53.00	16.00	37.00
Green Cone Sales	7,820.00	1,095.00	6,725.00
Kitchen Collectors	1,510.00	441.30	1,068.70
Lids for Buckets	91.00	51.00	40.00
Compost Bin Sales - Other	3,644.00	1,000.00	2,644.00
Total Compost Bin Sales	18,590.00	5,176.63	13,413.37
Compost Product Sales			
Bucket of Finished Compost	1,015.00	365.00	650.00
Cubic Yard of Finished Compost	3,570.00	2,085.00	1,485.00
Donations of Finished Compost	50.00	0.00	50.00
Refills of Finished Compost	423.00	135.00	288.00
Compost Product Sales - Other	52.00	702.00	-650.00
Total Compost Product Sales	5,110.00	3,287.00	1,823.00
E-waste Reimbursement	5,692.48	6,776.80	-1,084.32
Electronics Recycling Program			
Television Monitors	790.00	150.00	640.00
Electronics Recycling Program - Other	2,346.00	1,731.00	615.00
Total Electronics Recycling Program	3,136.00	1,881.00	1,255.00
Fluorescent Bulbs	889.31	496.43	392.88
Freon Appliances	9,444.00	8,028.00	1,416.00
Grants			
Grant - Infrastructure Compost	7,388.00	0.00	7,388.00
Grant Income - HHW	14,770.32	14,649.98	120.34
Grant Income - VLCT	3,202.11	0.00	3,202.11
Grants - Other	20,875.94	2,052.20	18,823.74
Total Grants	46,236.37	16,702.18	29,534.19
Hauler's License Fees	475.00	180.00	295.00
HHW CEG Businesses	5,025.63	5,802.00	-776.37
Interest Income	1,076.99	1,554.51	-477.52
Leaf & Yard Waste	503.75	508.50	-4.75
Maple tubing	0.00	16.00	-16.00
Miscellaneous Income	-290.96	243.00	-533.96
MSW Disposal Income	642,534.90	582,872.34	59,662.56
Organics - Compost Residential			
Commercial Organics Tip Fee	4,369.50	2,478.45	1,891.05
Organics - Compost Residential - Other	21,409.00	6,403.00	15,006.00
Total Organics - Compost Residential	25,778.50	8,881.45	16,897.05

Lamoille Regional Solid Waste Mgt District
Profit & Loss Prev Year Comparison
July 2020 through April 2021

	Jul '20 - Apr 21	Jul '19 - Apr 20	\$ Change
Overages/Shortages	427.60	158.00	269.60
Plastic film	1,236.50	991.25	245.25
Propane Tanks	782.00	546.00	236.00
Recycling Income	177,462.62	153,962.61	23,500.01
Recycling Sales of Bins	267.00	195.00	72.00
Scrap Metal	33,096.85	19,358.24	13,738.61
Stump Dump	472.00	351.00	121.00
Surcharge - C&D - Haulers	146,780.13	100,395.96	46,384.17
Surcharge - MSW - Haulers	199,739.95	207,273.58	-7,533.63
Textiles	915.50	3,104.00	-2,188.50
Tire Income	16,449.50	11,522.00	4,927.50
Total Income	1,469,708.88	1,373,910.14	95,798.74
Gross Profit	1,469,708.88	1,373,910.14	95,798.74
Expense			
Advertising	564.75	462.97	101.78
Bank Service Charges	0.00	28.00	-28.00
Book Recycling	50.00	0.00	50.00
Bottle Redemption Payout	3,301.60	45,980.45	-42,678.85
Clerk Stipend	1,050.03	933.36	116.67
Compost Bin Purchase			
Donated C-Bins; KCs; Finished	50.00	116.33	-66.33
Green Cone Accessories	17.41	0.00	17.41
Green Cone Purchase	7,136.55	0.00	7,136.55
Lids for Buckets	2,366.44	906.13	1,460.31
Purchase of Kitchen Collectors	1,170.00	1,575.00	-405.00
Toters	532.50	0.00	532.50
Compost Bin Purchase - Other	6,783.20	0.00	6,783.20
Total Compost Bin Purchase	18,056.10	2,597.46	15,458.64
Conferences	219.00	1,161.81	-942.81
COVID-19 EXPENSES	2,599.18	1,764.47	834.71
Disposal MSW	221,083.68	212,271.56	8,812.12
Disposal Tip Fee			
Craftsbury Tip Fee at STS	3,984.70	3,722.65	262.05
Eden Tip Fee at STS	0.00	4,735.60	-4,735.60
Morrisville Tip Fee at STS	4,942.63	5,261.77	-319.14
Disposal Tip Fee - Other	123.52	244.04	-120.52
Total Disposal Tip Fee	9,050.85	13,964.06	-4,913.21
Donations	9,609.91	9,179.91	430.00
Electronic Waste Processing	2,086.80	2,018.90	67.90
Equipment			
Purchase	43,446.61	69,813.98	-26,367.37
Registration	0.00	24.00	-24.00
Rental	400.00	1,249.00	-849.00
Repairs/Maintenance	8,373.67	43,672.32	-35,298.65
Equipment - Other	33.99	0.00	33.99
Total Equipment	52,254.27	114,759.30	-62,505.03
Feedstocks	3,204.00	525.00	2,679.00
Fluorescent Bulb Recycling	926.76	729.18	197.58
Freon Removal	7,155.00	5,441.00	1,714.00
Fuel			
Off Road Diesel	902.99	750.99	152.00
Fuel - Other	4,358.77	4,613.68	-254.91
Total Fuel	5,261.76	5,364.67	-102.91

Lamoille Regional Solid Waste Mgt District
Profit & Loss Prev Year Comparison
 July 2020 through April 2021

05/24/21

Accrual Basis

	Jul '20 - Apr 21	Jul '19 - Apr 20	\$ Change
Green Up Day			
Town Contributions	1,200.00	1,200.00	0.00
Total Green Up Day	1,200.00	1,200.00	0.00
Hauler Audits	822.15	915.20	-93.05
Hauling			
Glass	1,250.00	0.00	1,250.00
MSW	25,730.60	23,406.42	2,324.18
Recycling	41,826.64	42,382.55	-555.91
Hauling - Other	300.00	50.00	250.00
Total Hauling	69,107.24	65,838.97	3,268.27
HHW Collections			
Disposal Contract	22,651.00	21,656.85	994.15
HHW Events Ads	1,881.36	555.47	1,325.89
Rolloff Rental & Disposal	809.25	1,335.70	-526.45
Total HHW Collections	25,341.61	23,548.02	1,793.59
Insurance			
Automobile Insurance	2,810.60	3,367.10	-556.50
Dental Insurance	3,049.58	3,086.77	-37.19
Employee Crime	623.60	892.51	-268.91
Employer Practices Liability	3,469.50	3,581.50	-112.00
Health Insurance	54,521.68	59,952.49	-5,430.81
Property & Casualty	7,665.80	8,018.30	-352.50
Public Officials Liability	300.00	300.00	0.00
Vision Plan	419.51	387.24	32.27
Workers Comp Insurance	99,050.00	99,856.09	-806.09
Total Insurance	171,910.27	179,442.00	-7,531.73
Maintenance Agreements	4,802.19	4,586.45	215.74
Maple tubing process fee	0.00	700.00	-700.00
Meetings	200.58	268.21	-67.63
Memberships	5,440.73	5,036.53	404.20
Newsletter Printing & Postage	11,438.17	11,615.75	-177.58
Office Supplies	1,442.37	869.88	572.49
Organics Pick Up	1,104.00	0.00	1,104.00
Other Expenses	1,924.56	1,250.00	674.56
Outreach-Advertising & Promo	3,380.39	2,696.58	683.81
Outreach-Printing	15.59	530.98	-515.39
Outreach-Programs	1,726.00	1,521.88	204.12
Payroll Expenses			
COVID Payroll Expenses	1,120.36	216.80	903.56
Payroll Direct Deposit Fees	8.75	178.00	-169.25
Payroll FICA /Medicare Expense	27,704.23	26,023.06	1,681.17
Payroll Unemployment Expense	7,355.50	7,801.98	-446.48
Payroll Expenses - Other	445,728.97	419,518.02	26,210.95
Total Payroll Expenses	481,917.81	453,737.86	28,179.95
Pension Plan - Employer Share	7,069.55	6,330.97	738.58
Permits	175.00	175.00	0.00
Plastic Bag Recycling Fee	545.00	820.00	-275.00
Postage	1,630.64	1,597.01	33.63
Professional Fees			
Accounting	7,200.00	7,050.00	150.00
Consulting	4,530.75	10,396.48	-5,865.73
District Manager	58,296.43	58,506.83	-210.40
ECO AmeriCorps	6,000.00	5,550.00	450.00
Legal Fees	232.13	1,112.13	-880.00
Total Professional Fees	76,259.31	82,615.44	-6,356.13
Propane Tank Recycling	488.75	289.50	199.25

Lamoille Regional Solid Waste Mgt District
Profit & Loss Prev Year Comparison
July 2020 through April 2021

	Jul '20 - Apr 21	Jul '19 - Apr 20	\$ Change
Recycling Mat'l Processing Fees			
Glass Recycling Process Fee	1,828.00	0.00	1,828.00
Myers C&D Recycling	1,044.41	1,341.19	-296.78
Recycling Mat'l Processing Fees - Other	98,847.78	88,006.14	10,841.64
Total Recycling Mat'l Processing Fees	101,720.19	89,347.33	12,372.86
Rent	30,350.84	13,354.32	16,996.52
Sales Tax	257.22	346.12	-88.90
Signage	0.00	752.98	-752.98
Snow Removal	6,755.00	6,875.00	-120.00
Software	2,182.15	2,993.49	-811.34
Stump Dump Management	0.00	680.00	-680.00
Subscriptions & Publications	388.81	1,572.00	-1,183.19
Supplies - Stations	10,464.72	6,560.66	3,904.06
Testing and Analysis	643.50	416.00	227.50
Tire Disposal/Recycling	14,892.00	11,230.00	3,662.00
Transfer Station			
Maintenance	6,298.32	28,659.07	-22,360.75
Site Work	14,110.59	156.10	13,954.49
Transfer Station - Other	60.01	12.48	47.53
Total Transfer Station	20,468.92	28,827.65	-8,358.73
Travel & Meals	2,365.79	5,172.28	-2,806.49
Treasurer Stipend	2,250.00	2,250.00	0.00
Uniforms	5,993.57	6,024.54	-30.97
Utilities			
Electric/Water/Sewer	9,688.84	9,282.29	406.55
Heating	6,755.43	3,402.12	3,353.31
Telephone and Internet	8,355.10	8,110.78	244.32
Toilet Rental	6,025.00	5,515.00	510.00
Total Utilities	30,824.37	26,310.19	4,514.18
Work Crews - VOWP	0.00	708.00	-708.00
Total Expense	1,433,972.68	1,466,188.89	-32,216.21
Net Ordinary Income	35,736.20	-92,278.75	128,014.95
Net Income	35,736.20	-92,278.75	128,014.95

DRAFT

Lamoille Regional Solid Waste Management District
29 Sunset Drive, Suite 5
Morrisville, VT 05661

BOARD OF SUPERVISORS' BUSINESS MEETING
TUESDAY, MAY 11, 2021
TEGU BUILDING, MORRISVILLE, VT

SUPERVISORS

Absent	Belvidere	Dana Sweet	Cambridge
Penelope Doherty	Craftsbury	David Whitcomb	Eden
Jane Oliphant	Elmore	Marilyn Zophar	Hyde Park
Vacant	Johnson	Absent	Morristown
Willie Noyes	Stowe	Lucas Tilton	Waterville
Phil Wilson	Wolcott	Absent	Worcester

STAFF

Susan Alexander	District Manager	Donna Griffiths	Clerk
Howard Romero			

Chair Willie Noyes called the meeting to order at 6:39 pm.

1. PUBLIC COMMENT

There was none.

2. APPROVE MINUTES OF APRIL 7, 2021 MEETING

David moved to approve the minutes of April 7, 2021. The motion was seconded and passed unanimously. (*Dana arrived at 6:42.*)

3. FY2021 FINANCIALS

a. *Approve March 2021 Financial Reports*

Susan said we have \$568K in the bank. She reviewed the different accounts and how much is in them. Net income is currently a positive \$43K. She anticipates ending the fiscal year with a small net income.

Since January we have sold 81 cubic yards of compost – 70 yards in bulk and the rest in buckets. We filled 246 buckets provided by customers (\$3 each) and sold 210 filled buckets (\$5 each.)

Willie asked how many tons of organics we are taking in per week. Susan said about 5 tons a week – about 3 from drop-off facilities and 2 from commercial haulers. We don't currently take material from outside our district.

Dana moved and David seconded to approve the March 2021 financial reports. The motion was passed unanimously.

b. *Ratification of Check Register*

Penelope moved and David seconded to ratify the check register. The motion was passed unanimously.

c. *Pre-payment Authorizations for Large Checks*

Dana moved and Jane seconded to authorize pending payments in the amount of \$30,960.58. The motion was passed unanimously.

4. OTHER BUSINESS AND UPDATES

Susan said we are once again seriously short on staff. An employee went out on long term leave. We already know we won't have staffing for the Morrisville facility on May 15 or May 29 or the Craftsbury facility on May 22. Those closures have been posted on the website. She and James talked about opening up another full time position. It is easier to hire someone full-time. We will start paying \$17 per hour instead of \$15.

Marilyn said it is a pleasure going to the Johnson station because everyone is so friendly and courteous. Penelope said the employees at Craftsbury are all very nice.

Susan said we got the infrastructure grant fully funded. Our first step is to get electrical work started at the Stowe Electric building so we can get the baler going. It is very hard right now to get someone in.

The values of cardboard and mixed paper are going up. But the biggest benefit of baling will be avoided cost. We will be able to pay less for recycling tipping fees and transportation.

Willie asked about what we will charge to take in cardboard. Susan said people will be paying what they normally pay for recycling per bin. Eventually we may say cardboard from residential customers is free. That will encourage people to separate it out. Lucas suggested we could have a trial period where it is free, maybe around Christmas, to see if people separate it out.

Susan said to begin with we will concentrate on Stowe and then we will think about handling cardboard separately at other sites.

Susan said Elly is going to be doing some in-person composting workshops outside with masks and social distancing. Most office staff are back in the office full time. Most of our employees are interested in getting vaccinated or have gotten vaccinated. We are still asking people to wear masks at our facilities and our employees are wearing masks when they are together. We are not requiring employees to get the vaccine.

Phil asked if the permit situation at the Johnson facility has been sorted out with ANR. Susan said yes; she contacted them and got an apology. We had been in communication with their staff and had let them know that we were trying in earnest to get the permit application completed but there was an internal communication gap and the person who sent out the notice didn't know we had been working on it and communicating with

ANR. The application has now been completed and the agency has already reviewed it. It goes out for public comment and all adjacent property owners have gotten certified letters telling them how to make comments

Dana moved and Dana seconded to adjourn. The motion was passed unanimously.
Chair Willie Noyes adjourned the meeting at 7:26 PM.

Respectfully submitted,

Donna Griffiths, District Clerk

Date

Willie Noyes, Chair

Date