

Lamoille Regional Solid Waste Management District  
29 Sunset Drive, Suite 5  
Morrisville, VT 05661

BOARD OF SUPERVISORS' BUSINESS MEETING  
TUESDAY, NOVEMBER 8, 2022  
CONDUCTED BY ZOOM

SUPERVISORS

Absent	Belvidere	Dana Sweet	Cambridge
Penelope Doherty	Craftsbury	David Whitcomb	Eden
Jane Oliphant	Elmore	Vacant	Hyde Park
Absent	Johnson	Charles	Morristown
Willie Noyes	Stowe	Lucas Tilton	Waterville
Phillip Wilson	Wolcott	Absent	Worcester

STAFF

Susan Alexander	District Manager	Donna Griffiths	Clerk
Jon Skates	Facility Manager		

Chair Willie Noyes called the meeting to order at 6:30 pm.

1. PUBLIC COMMENT

There was none.

2. APPROVE MINUTES OF OCTOBER 11, 2022

**Dana moved and David seconded to approve the minutes of October 11, 2022. The motion was passed unanimously.**

3. FY 2022 FINANCIALS

*a. Approve September 2022 Financial Reports*

Susan noted that the current P&L includes a \$40,000 transfer from the capital account but does not include the \$53,300 of "carryover" funds that was included in the budget. The large income streams (surcharge and disposal fees) are tracking well for Q1, representing about 25% of what was budgeted. Charles noted that the HHW costs and increased payroll are significant expenses affecting the net income for this quarter.

**Charles moved and Jane seconded to approve the September 2022 financial reports. The motion was passed unanimously.**

*b. Ratification of Check Register*

**Lucas moved and Penelope seconded to ratify the check register. The motion was passed unanimously.**

*c. Pre-payment Authorizations for Large Checks*

**Lucas moved to authorize pending payments in the amount of \$28,807.29. The motion was seconded and passed unanimously.**

4. UPDATES

Jon said he has met all the employees. The compactor at Stowe went down on Friday at 1:00. Two employees helped him troubleshoot and figure out what to do if it couldn't be started. It took about

two hours to get it working. The work by Fairbanks at the scale house was delayed due to illness of their field operator. The field operator made it out late last week. He put together a plan for finalizing the scale. He will come back to do calibrations next Tuesday. The scale house has been networked and heated. It will be comfortable for winter. Willie asked if the problem with the compactor was an electrical failure. Jon said yes. The electrical system needs to be more robust.

Susan said the annual report will be available in December after the auditors have provided final audited numbers.

For the 30<sup>th</sup> anniversary of the Stowe facility we put up a big banner. Sarah and Jon had an information table. They got wonderful comments from people stopping by. Sarah came away with some ideas for outreach and education.

We have traditionally done something every year around this time to show appreciation for employees. Last year we gave \$100 to every full time employee. The auditors no longer want us giving gift cards or cash but Joyce has figured out a way to give a bonus.

Susan suggested that board members think about how to hold meetings in 2023. (*Willie left at 6:51.*) Unless the waiver of Open Meeting Law requirements continues we will have to go back to a physical meeting location. If we can continue to meet by Zoom, Susan suggests we do that until April and then convene in person for the reorganizational meeting. Meeting by Zoom has allowed us to consistently have a quorum. We were having problems with that before Zoom meetings started.

The annual SWIP report was approved. Sarah does a wonderful job with documenting outreach efforts for the state. She submitted the report this year and after she provided a couple of requested clarifications it has been approved.

**Dana moved and David to adjourn. The motion was passed unanimously.**

Vice Chair Charles Cooley adjourned the meeting at 6:55 PM.

Respectfully submitted,

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Donna Griffiths, District Clerk

Date

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Willie Noyes, Chair

Date