



Board of Supervisors Meeting  
January 9, 2024 at 6:30 pm by Zoom  
**AGENDA**

- 1) Public Comment
- 2) Discuss for Approval: FY2023 Audit
- 3) Approve Minutes of November 14, 2023
- 4) FY2023 Financials
  - a. Approve November 2023 Financial Reports (in Board packet)
  - b. Ratification of Check Register (will be emailed day of meeting)
  - c. Pre-payment Authorizations for Large Checks (will be emailed day of meeting)
- 5) Discuss for Approval: Modified Insurance Policy for Food Scrap Haulers
- 6) Updates: Baling Enterprise, Hiring, Annual Report, 2024 Legislation

ZOOM INVITE: LRSWMD Board Meeting

<https://us02web.zoom.us/j/82686225514?pwd=aEo2QUlRZm1RQjNPQT09>

Meeting ID: 826 8622 5514 Passcode: 489838

Join by Phone: 1 929 436 2866 Meeting ID: 826 8622 5514 Passcode: 489838

**LRSWMD Mission Statement:** *Our mission is to reduce the quantity and toxicity of the trash generated and going to the landfill while maintaining or improving overall environmental quality (air, water, and soil), treating customers and employees with respect, and operating within a balanced budget.*





To  
Lamoille Regional  
Solid Waste

Thank you for the donation  
in memory of Brian Kellogg to Justice  
For Dogs. He will be missed.

Justice For Dogs  
Team

Lamoille Regional Solid Waste Management District  
 29 Sunset Drive, Suite 5  
 Morrisville, VT 05661

BOARD OF SUPERVISORS' BUSINESS MEETING  
 TUESDAY, NOVEMBER 14, 2023  
 CONDUCTED BY ZOOM

SUPERVISORS

Cathy Mander-Adams	Belvidere	Dana Sweet	Cambridge
Penelope Doherty	Craftsbury	David Whitcomb	Eden
Jane Oliphant	Elmore	Vacant	Hyde Park
Howard Romero	Johnson	Charles Cooley	Morristown
Willie Noyes	Stowe	Absent	Waterville
Phillip Wilson	Wolcott	Carl Witke	Worcester

STAFF

Susan Alexander	District Manager	Donna Griffiths	Clerk
-----------------	------------------	-----------------	-------

Willie Noyes called the meeting to order at 6:37 pm.

1. PUBLIC COMMENT

No members of the public were present.

2. APPROVE MINUTES OF OCTOBER 10, 2023 MEETING

**Dana moved and Howard seconded to approve the minutes of October 10, 2023. The motion was passed unanimously.**

3. FY2023 FINANCIALS

a. *Approve September 2023 Financial Reports*

Susan said we ended the first quarter \$84K in the black. That is a good place to be. Joyce just sent in a grant reimbursement request for Household Hazardous Waste. It looks like we will get another \$26K for that. **Charles moved and Cathy seconded to approve the September 2023 financial reports. The motion was passed unanimously.**

b. *Ratification of Check Register*

**Jane moved and Cathy seconded to ratify the check register. The motion was passed unanimously.**

c. *Pre-payment Authorizations for Large Checks*

**Cathy moved to authorize pending payments in the amount of \$37,412.12. The motion was passed unanimously. (Carl joined the meeting at 6:47.)**

4. DISCUSS FOR APPROVAL SICK BANK POLICY

Susan said during COVID we instituted a sick bank where one employee could donate a portion of their sick leave to another. We now have a couple of employees with ongoing

illnesses who will not be able to cover their time off with their own available leave. Employees want to be able to donate their time to others. She is asking the board to formally adopt a sick leave policy to put into the policy manual. State employees are allowed to do this and Susan used their policy as a template. Employees can donate up to 30% of their sick leave. There are criteria for people applying to take leave from the sick bank. Once time is put into the bank the donating employee can't take it out. They can't direct it to go to a certain individual. Susan makes the allocation. If two people requested leave from the sick bank she would decide how many hours each employee would receive.

Penelope said a previous employer of hers had this and it was a huge morale booster for everyone. **Penelope moved and Cathy seconded to approve the sick bank policy as presented.** Cathy said she agrees with Penelope. When she was a teacher a sick bank was available and it was needed and appreciated. **The motion was passed unanimously.**

#### 5. UPDATES

Susan said we are in the process of having our compost facility evaluated to see if we can brand it as certified for organic. We are often asked by growers if we are certified for organic and if we are it lets us get a premium price for our compost. The inspection of the facility went well. The inspector was impressed and gave kudos to our staff. She thinks the only recommendation was to do a bioassay to make sure we don't have persistent herbicides in the compost. We would have to document that seeds we plant in the compost get past the germination stage and have no curling or discoloration of leaves. When we send our annual sample for the state they do a different bioassay for germination and we always get 100% for that. Susan explained to the inspector that persistent herbicides are most likely to come through hay or manure. We have a sole source for manure and we ask every year about where they get their hay, how the animals are pastured, etc. But we will probably also do the recommended bioassay.

We are continuing to hire site attendants. A couple of part-time employees have taken on extra shifts. Susan has 5 or 6 applications. Next week's paycheck will include a holiday bonus.

The cylinder on the compactor is leaking again. We will have to pull it out next Tuesday to have it repaired. There will probably be limitations on what people can bring to Stowe while it is out. There is some leftover grant money we were going to use on the Stowe Electric building. Susan is going to see if we can be allowed to use it for the cylinder instead.

Cathy asked about the beeswax wrap workshops listed on the agenda. Susan said Sara does workshops on encasing fabric in beeswax to make reusable wrap that can be used instead of plastic wrap. Hand-on craft workshops are popular. They are a good way to get people to come in so they can ask questions and get education.

#### 6. EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTER

**Cathy moved and Dana seconded to enter executive session to discuss a personnel matter. The motion was passed unanimously at 7:01.** The board came out of executive session at 7:12.

**Dana moved and David seconded to adjourn. The motion was passed unanimously.**

Chair Willie Noyes adjourned the meeting at 7:12 PM.

Respectfully submitted,

---

Donna Griffiths, District Clerk

Date

---

Willie Noyes, Chair

Date

## Lamoille Regional Solid Waste Mgt District

01/05/24

## Balance Sheet

Accrual Basis

As of November 30, 2023

	Nov 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
CNB - Operating Account	216,606.27
Community National Bank - HRA	7,373.36
Community National Bank - Sweep	118,533.14
Community National Capital Fund	68,650.03
Community National Money Market	150,768.95
<b>Total Checking/Savings</b>	561,931.75
<b>Accounts Receivable</b>	
Accounts Receivable	55,698.95
<b>Total Accounts Receivable</b>	55,698.95
<b>Other Current Assets</b>	
Petty Cash	1,805.00
STS Bottle Redemption Petty Cas	2,000.00
Undeposited Funds	833.85
<b>Total Other Current Assets</b>	4,638.85
<b>Total Current Assets</b>	622,269.55
<b>Fixed Assets</b>	
<b>Fixed Assets</b>	
Equipment	1,262,137.73
Less Accumulated Depreciation	-876,730.00
Right of Use Lease Asset	99,504.00
<b>Total Fixed Assets</b>	484,911.73
<b>Lease Liability</b>	-40,552.00
<b>Total Fixed Assets</b>	444,359.73
<b>Other Assets</b>	
Security Deposit	2,400.00
<b>Total Other Assets</b>	2,400.00
<b>TOTAL ASSETS</b>	<b>1,069,029.28</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	41,845.36
<b>Total Accounts Payable</b>	41,845.36
<b>Other Current Liabilities</b>	
Accrued Payroll	17,731.28
Payroll Liabilities	-26.07
Pension Plan Payable	227.30
<b>Total Other Current Liabilities</b>	17,932.51
<b>Total Current Liabilities</b>	59,777.87
<b>Total Liabilities</b>	59,777.87
<b>Equity</b>	
Investment in Gen'l Fixed Asset	504,510.94
Retained Earnings	353,588.36
Net Income	151,152.11
<b>Total Equity</b>	1,009,251.41
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,069,029.28</b>

**Lamoille Regional Solid Waste Mgt District**  
**Profit & Loss Prev Year Comparison**  
**July through November 2023**

	Jul - Nov 23	Jul - Nov 22	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Appliances</b>	1,285.00	1,495.00	-210.00
<b>Baling Enterprise at SED</b>			
Baled Newspaper	152.69	0.00	152.69
<b>Total Baling Enterprise at SED</b>	152.69	0.00	152.69
<b>Batteries</b>	356.25	408.15	-51.90
<b>Book Recycling Income</b>	270.00	271.00	-1.00
<b>Bottle Redemption Program</b>			
Bottle Redemption - Distributor	15,478.93	14,889.95	588.98
<b>Total Bottle Redemption Program</b>	15,478.93	14,889.95	588.98
<b>Bulky Waste</b>	18,386.00	14,976.00	3,410.00
<b>Call2Recycle Battery Reimburse</b>	128.50	481.45	-352.95
<b>Capital Reserve Transfers</b>	0.00	40,000.00	-40,000.00
<b>Carry over balance</b>	0.00	53,300.00	-53,300.00
<b>Compost Bin Sales</b>			
Bucket - Lamoille Soil Kit	15.00	255.00	-240.00
Green Cone Sales	225.00	690.00	-465.00
Kitchen Collectors	30.00	60.00	-30.00
Lids for Buckets	133.00	126.00	7.00
Compost Bin Sales - Other	372.00	486.00	-114.00
<b>Total Compost Bin Sales</b>	775.00	1,617.00	-842.00
<b>Compost Product Sales</b>			
Bucket of Finished Compost	0.00	25.00	-25.00
Cubic Yard of Finished Compost	600.00	320.00	280.00
Refills of Finished Compost	930.00	918.00	12.00
<b>Total Compost Product Sales</b>	1,530.00	1,263.00	267.00
<b>Disposal Income C&amp;D</b>	46,523.80	41,257.40	5,266.40
<b>Disposal Income MSW</b>	397,508.76	305,187.00	92,321.76
<b>Donation for Flood Relief</b>	7,482.50	0.00	7,482.50
<b>E-waste Reimbursement</b>	2,054.88	2,708.32	-653.44
<b>Electronics Recycling Program</b>			
Television Monitors	490.00	680.00	-190.00
Electronics Recycling Program - Other	776.00	1,320.00	-544.00
<b>Total Electronics Recycling Program</b>	1,266.00	2,000.00	-734.00
<b>Fluorescent Bulbs</b>	504.67	484.70	19.97
<b>Freon Appliances</b>	7,752.00	6,288.00	1,464.00
<b>Grants</b>			
Grant Income - Dept. of Ag	7,062.50	-437.00	7,499.50
Grant Income - HHW	26,744.32	2,674.40	24,069.92
<b>Total Grants</b>	33,806.82	2,237.40	31,569.42
<b>Hauler's License Fees</b>	50.00	0.00	50.00
<b>HHW CEG Businesses</b>	852.81	590.00	262.81
<b>HHW Participation Fee</b>	2,360.00	2,430.00	-70.00
<b>Interest Income</b>	1,358.06	769.10	588.96
<b>Leaf &amp; Yard Waste</b>	343.50	658.00	-314.50
<b>Maple tubing</b>	10.00	0.00	10.00
<b>Miscellaneous Income</b>	0.00	2,618.33	-2,618.33
<b>Organics</b>			
Commercial Organics Tip Fee	2,428.25	1,472.75	955.50
Residential Organics Tip Fee	9,069.00	8,492.00	577.00
Organics - Other	141.00	610.00	-469.00
<b>Total Organics</b>	11,638.25	10,574.75	1,063.50
<b>Overages/Shortages</b>	624.82	127.12	497.70
<b>Plastic film</b>	1,018.25	841.25	177.00

**Lamoille Regional Solid Waste Mgt District**  
**Profit & Loss Prev Year Comparison**  
**July through November 2023**

	Jul - Nov 23	Jul - Nov 22	\$ Change
Propane Tanks	450.00	328.50	121.50
Recycling Income			
OCC Recycling Income from NRRA	2,872.04	3,726.72	-854.68
Residential OCC Percentage	8,807.63	8,750.99	56.64
Recycling Income - Other	68,442.57	65,614.61	2,827.96
<b>Total Recycling Income</b>	<b>80,122.24</b>	<b>78,092.32</b>	<b>2,029.92</b>
Recycling Sales of Bins	7.00	0.00	7.00
Scrap Metal	20,120.46	15,488.30	4,632.16
Stump Dump	1,279.00	789.00	490.00
Surcharge - C&D - Haulers	111,485.37	71,259.30	40,226.07
Surcharge - MSW - Haulers	153,049.97	112,751.93	40,298.04
Textiles			
Apparel Impact Textile Revenue	0.00	1,068.63	-1,068.63
Textiles - Other	1,174.00	1,055.50	118.50
<b>Total Textiles</b>	<b>1,174.00</b>	<b>2,124.13</b>	<b>-950.13</b>
Tire Income	10,384.00	10,381.00	3.00
<b>Total Income</b>	<b>931,589.53</b>	<b>798,687.40</b>	<b>132,902.13</b>
<b>Gross Profit</b>	<b>931,589.53</b>	<b>798,687.40</b>	<b>132,902.13</b>
Expense			
Book Recycling	600.00	0.00	600.00
Bottle Redemption Payout	5,823.10	5,050.65	772.45
Clerk Stipend	708.35	708.35	0.00
Compost Bin Purchase			
Green Cone Accessories	-10.00	0.00	-10.00
Purchase of Kitchen Collectors	125.00	0.00	125.00
<b>Total Compost Bin Purchase</b>	<b>115.00</b>	<b>0.00</b>	<b>115.00</b>
Conferences	225.00	132.28	92.72
Disposal Expense MSW	135,983.17	120,199.72	15,783.45
Disposal Tip Fee			
Craftsbury Tip Fee at STS	2,819.36	2,164.28	655.08
Morrisville Tip Fee at STS	3,244.51	2,094.12	1,150.39
<b>Total Disposal Tip Fee</b>	<b>6,063.87</b>	<b>4,258.40</b>	<b>1,805.47</b>
Donations			
Flood relief donation	7,482.50	0.00	7,482.50
Donations - Other	3,414.25	3,321.06	93.19
<b>Total Donations</b>	<b>10,896.75</b>	<b>3,321.06</b>	<b>7,575.69</b>
Electronic Waste Processing	669.48	541.24	128.24
Equipment			
Purchase	2,852.50	3,751.46	-898.96
Rental	0.00	400.00	-400.00
Repairs/Maintenance	11,288.76	15,951.90	-4,663.14
<b>Total Equipment</b>	<b>14,141.26</b>	<b>20,103.36</b>	<b>-5,962.10</b>
Feedstocks	550.00	2,100.00	-1,550.00
Fluorescent Bulb Recycling	1,643.97	0.00	1,643.97
Freon Removal	4,656.00	4,776.00	-120.00
Fuel			
Off Road Diesel	571.49	841.68	-270.19
Fuel - Other	2,623.49	3,516.38	-892.89
<b>Total Fuel</b>	<b>3,194.98</b>	<b>4,358.06</b>	<b>-1,163.08</b>
Grant Costs			



**Lamoille Regional Solid Waste Mgt District**  
**Profit & Loss Prev Year Comparison**  
 July through November 2023

	Jul - Nov 23	Jul - Nov 22	\$ Change
Clean Up Grant	-84.00	0.00	-84.00
Waste Reduction & Reuse Grant	0.00	0.00	0.00
<b>Total Grant Costs</b>	<b>-84.00</b>	<b>0.00</b>	<b>-84.00</b>
Green Up Day			
Dump Clean Up Fund	0.00	577.00	-577.00
<b>Total Green Up Day</b>	<b>0.00</b>	<b>577.00</b>	<b>-577.00</b>
Hauling			
C&D/Bulky Box	700.00	0.00	700.00
Glass	500.00	500.00	0.00
MSW	15,070.80	12,384.20	2,686.60
Recycling	16,914.36	14,293.32	2,621.04
Sawdust	400.00	0.00	400.00
Scrap Metal	650.00	0.00	650.00
Hauling - Other	100.00	0.00	100.00
<b>Total Hauling</b>	<b>34,335.16</b>	<b>27,177.52</b>	<b>7,157.64</b>
HHW Collections			
Disposal Contract	36,036.51	39,723.38	-3,686.87
HHW Events Ads	280.00	512.20	-232.20
Rolloff Rental & Disposal	950.75	1,440.08	-489.33
<b>Total HHW Collections</b>	<b>37,267.26</b>	<b>41,675.66</b>	<b>-4,408.40</b>
Insurance			
Automobile Insurance	1,622.00	1,450.50	171.50
Dental Insurance	1,867.42	1,942.92	-75.50
Employee Crime	225.00	258.00	-33.00
Employer Practices Liability	1,427.50	1,536.00	-108.50
Health Insurance	45,330.80	44,601.61	729.19
Property & Casualty	4,752.00	3,253.00	1,499.00
Public Officials Liability	175.00	150.00	25.00
Vision Plan	239.72	248.94	-9.22
Workers Comp Insurance	24,516.00	25,691.00	-1,175.00
<b>Total Insurance</b>	<b>80,155.44</b>	<b>79,131.97</b>	<b>1,023.47</b>
Maintenance Agreements	1,007.00	1,026.00	-19.00
Maple tubing process fee	7.00	7.00	0.00
Meetings	391.34	0.00	391.34
Memberships	1,895.00	1,997.50	-102.50
Newsletter Printing & Postage	6,577.89	9,363.95	-2,786.06
Office Supplies	441.76	440.20	1.56
Organics Pick Up	966.00	897.00	69.00
Other Expenses	300.00	930.81	-630.81
Outreach-Advertising & Promo	893.00	4,916.83	-4,023.83
Outreach-Programs	1,390.97	447.75	943.22
Payroll Expenses			
Payroll FICA /Medicare Expense	16,066.96	15,465.74	601.22
Payroll Unemployment Expense	3,904.75	3,778.77	125.98
Payroll Expenses - Other	259,155.11	249,456.45	9,698.66
<b>Total Payroll Expenses</b>	<b>279,126.82</b>	<b>268,700.96</b>	<b>10,425.86</b>
Pension Plan - Employer Share	3,117.94	2,980.98	136.96
Permits	400.00	0.00	400.00
Plastic Bag Recycling Fee	0.00	14.00	-14.00
Postage	610.00	810.59	-200.59
Professional Fees			
Accounting	10,550.00	8,075.00	2,475.00
Consulting	98.00	72.50	25.50
District Manager	32,361.01	31,883.15	477.86
Legal Fees	90.00	20.00	70.00

**Lamoille Regional Solid Waste Mgt District**  
**Profit & Loss Prev Year Comparison**  
**July through November 2023**

	Jul - Nov 23	Jul - Nov 22	\$ Change
<b>Total Professional Fees</b>	43,099.01	40,050.65	3,048.36
<b>Propane Tank Recycling</b>	455.00	381.50	73.50
<b>Recycling Mat'l Processing Fees</b>			
<b>Glass Recycling Process Fee</b>	1,227.96	1,113.48	114.48
<b>Myers C&amp;D Recycling</b>	143.42	454.40	-310.98
<b>Recycling Mat'l Processing Fees - Other</b>	32,743.71	31,600.98	1,142.73
<b>Total Recycling Mat'l Processing Fees</b>	34,115.09	33,168.86	946.23
<b>Rent</b>	19,790.44	19,128.16	662.28
<b>Signage</b>	0.00	46.80	-46.80
<b>Snow Removal</b>	1,741.25	155.00	1,586.25
<b>Software</b>	4,499.04	4,197.16	301.88
<b>Subscriptions &amp; Publications</b>	105.00	0.00	105.00
<b>Supplies - Stations</b>	3,708.21	7,281.98	-3,573.77
<b>Tire Disposal/Recycling</b>	10,212.00	10,098.00	114.00
<b>Training - Attendants</b>	90.00	0.00	90.00
<b>Transfer Station</b>			
<b>Maintenance</b>	9,006.34	23,887.44	-14,881.10
<b>Site Work</b>	0.00	12,737.77	-12,737.77
<b>Total Transfer Station</b>	9,006.34	36,625.21	-27,618.87
<b>Travel &amp; Meals</b>	1,995.34	2,375.03	-379.69
<b>Treasurer Stipend</b>	1,250.00	1,250.00	0.00
<b>Uniforms</b>	3,281.66	3,313.35	-31.69
<b>Utilities</b>			
<b>Electric/Water/Sewer</b>	4,203.53	3,907.04	296.49
<b>Heating</b>	1,281.23	455.63	825.60
<b>Telephone and Internet</b>	4,244.77	4,200.25	44.52
<b>Toilet Rental</b>	3,290.00	2,580.00	710.00
<b>Total Utilities</b>	13,019.53	11,142.92	1,876.61
<b>Total Expense</b>	780,437.42	775,859.46	4,577.96
<b>Net Ordinary Income</b>	151,152.11	22,827.94	128,324.17
<b>Net Income</b>	<b>151,152.11</b>	<b>22,827.94</b>	<b>128,324.17</b>

## Lamoille Regional Solid Waste Mgt District Profit & Loss Budget vs. Actual

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Administrative Fees	0.00	1,000.00	-1,000.00	0.0%
Appliances	1,285.00	3,700.00	-2,415.00	34.7%
<b>Baling Enterprise at SED</b>				
Baled Cardboard	0.00	3,800.00	-3,800.00	0.0%
Baled Newspaper	152.69			
<b>Total Baling Enterprise at SED</b>	152.69	3,800.00	-3,647.31	4.0%
Batteries	356.25	1,000.00	-643.75	35.6%
Book Recycling Income	270.00	600.00	-330.00	45.0%
<b>Bottle Redemption Program</b>				
Bottle Redemption - Distributor	15,478.93	35,000.00	-19,521.07	44.2%
<b>Total Bottle Redemption Program</b>	15,478.93	35,000.00	-19,521.07	44.2%
Bulky Waste	18,386.00	35,000.00	-16,614.00	52.5%
Call2Recycle Battery Reimburse	128.50	1,000.00	-871.50	12.9%
<b>Compost Bin Sales</b>				
Bucket - Lamoille Soil Kit	15.00			
Green Cone Sales	225.00			
Kitchen Collectors	30.00			
Lids for Buckets	133.00			
Compost Bin Sales - Other	372.00	2,000.00	-1,628.00	18.6%
<b>Total Compost Bin Sales</b>	775.00	2,000.00	-1,225.00	38.8%
<b>Compost Product Sales</b>				
Cubic Yard of Finished Compost	600.00			
Refills of Finished Compost	930.00			
Compost Product Sales - Other	0.00	18,500.00	-18,500.00	0.0%
<b>Total Compost Product Sales</b>	1,530.00	18,500.00	-16,970.00	8.3%
Disposal Income C&D	46,523.80	92,500.00	-45,976.20	50.3%
Disposal Income MSW	397,533.76	912,000.00	-514,466.24	43.6%
Donation for Flood Relief	7,482.50			
E-waste Reimbursement	2,054.88	6,300.00	-4,245.12	32.6%
<b>Electronics Recycling Program</b>				
Television Monitors	490.00			
Electronics Recycling Program - Other	776.00	4,200.00	-3,424.00	18.5%
<b>Total Electronics Recycling Program</b>	1,266.00	4,200.00	-2,934.00	30.1%
Fluorescent Bulbs	504.67	1,200.00	-695.33	42.1%
Freon Appliances	7,752.00	15,000.00	-7,248.00	51.7%
<b>Grants</b>				
Grant Income - Dept. of Ag	7,062.50			
Grant Income - HHW	26,744.64	26,700.00	44.64	100.2%
Grant Income - Infrastr SED/LS	0.00	48,000.00	-48,000.00	0.0%
Grant Income - VLCT	0.00	5,000.00	-5,000.00	0.0%
<b>Total Grants</b>	33,807.14	79,700.00	-45,892.86	42.4%
Hauler's License Fees	50.00	500.00	-450.00	10.0%
HHW CEG Businesses	852.81	3,000.00	-2,147.19	28.4%
HHW Participation Fee	2,360.00	5,000.00	-2,640.00	47.2%
Interest Income	1,358.06	1,100.00	258.06	123.5%
Leaf & Yard Waste	343.50	900.00	-556.50	38.2%
Maple tubing	10.00	100.00	-90.00	10.0%
<b>Organics</b>				
Commercial Organics Tip Fee	2,428.25	3,500.00	-1,071.75	69.4%
Residential Organics Tip Fee	9,069.00	23,500.00	-14,431.00	38.6%
Organics - Other	141.00			
<b>Total Organics</b>	11,638.25	27,000.00	-15,361.75	43.1%
<b>Overages/Shortages</b>				
Plastic film	624.82			
Plastic film	1,018.25	2,000.00	-981.75	50.9%
Propane Tanks	450.00	800.00	-350.00	56.3%
<b>Recycling Income</b>				
OCC Recycling Income from NRRRA	2,872.04			
Residential OCC Percentage	8,807.63	28,000.00	-19,192.37	31.5%
Recycling Income - Other	68,442.57	164,000.00	-95,557.43	41.7%
<b>Total Recycling Income</b>	80,122.24	192,000.00	-111,877.76	41.7%
Recycling Sales of Bins	7.00			

## Lamoille Regional Solid Waste Mgt District Profit & Loss Budget vs. Actual

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
Scrap Metal	20,120.46	37,000.00	-16,879.54	54.4%
Stump Dump	1,279.00	1,200.00	79.00	106.6%
Surcharge - C&D - Haulers	111,485.37	160,000.00	-48,514.63	69.7%
Surcharge - MSW - Haulers	153,049.97	300,000.00	-146,950.03	51.0%
Textiles	1,174.00	2,500.00	-1,326.00	47.0%
Tire Income	10,384.00	23,000.00	-12,616.00	45.1%
<b>Total Income</b>	<b>931,614.85</b>	<b>1,968,600.00</b>	<b>-1,036,985.15</b>	<b>47.3%</b>
<b>Gross Profit</b>	<b>931,614.85</b>	<b>1,968,600.00</b>	<b>-1,036,985.15</b>	<b>47.3%</b>
<b>Expense</b>				
Book Recycling	600.00	600.00	0.00	100.0%
Bottle Redemption Payout	5,823.10	11,000.00	-5,176.90	52.9%
Clerk Stipend	708.35	1,500.00	-791.65	47.2%
Compost Bin Purchase				
Green Cone Accessories	-10.00			
Purchase of Kitchen Collectors	125.00			
Compost Bin Purchase - Other	0.00	2,000.00	-2,000.00	0.0%
<b>Total Compost Bin Purchase</b>	<b>115.00</b>	<b>2,000.00</b>	<b>-1,885.00</b>	<b>5.8%</b>
Conferences	225.00	1,500.00	-1,275.00	15.0%
Disposal Expense MSW	135,983.17	284,000.00	-148,016.83	47.9%
Disposal Tip Fee				
Craftsbury Tip Fee at STS	2,819.36	4,700.00	-1,880.64	60.0%
Morrisville Tip Fee at STS	3,244.51	4,300.00	-1,055.49	75.5%
<b>Total Disposal Tip Fee</b>	<b>6,063.87</b>	<b>9,000.00</b>	<b>-2,936.13</b>	<b>67.4%</b>
Donations				
Compost Donations	0.00	200.00	-200.00	0.0%
Flood relief donation	7,482.50			
Donations - Other	3,414.25	9,000.00	-5,585.75	37.9%
<b>Total Donations</b>	<b>10,896.75</b>	<b>9,200.00</b>	<b>1,696.75</b>	<b>118.4%</b>
Electronic Waste Processing	669.48	2,400.00	-1,730.52	27.9%
Equipment				
Baler Equipment Maintenance	0.00	1,300.00	-1,300.00	0.0%
Purchase	2,852.50	14,900.00	-12,047.50	19.1%
Rental	0.00	4,000.00	-4,000.00	0.0%
Repairs/Maintenance	11,288.76	16,400.00	-5,111.24	68.8%
<b>Total Equipment</b>	<b>14,141.26</b>	<b>36,600.00</b>	<b>-22,458.74</b>	<b>38.6%</b>
Feedstocks	550.00	4,500.00	-3,950.00	12.2%
Fluorescent Bulb Recycling	1,643.97	1,500.00	143.97	109.6%
Freon Removal	4,656.00	10,000.00	-5,344.00	46.6%
Fuel				
Off Road Diesel	571.49	2,000.00	-1,428.51	28.6%
Fuel - Other	2,623.49	9,400.00	-6,776.51	27.9%
<b>Total Fuel</b>	<b>3,194.98</b>	<b>11,400.00</b>	<b>-8,205.02</b>	<b>28.0%</b>
Grant Costs				
Clean Up Grant	-84.00	2,000.00	-2,084.00	-4.2%
Waste Reduction & Reuse Grant	0.00	2,200.00	-2,200.00	0.0%
Grant Costs - Other	0.00	49,950.00	-49,950.00	0.0%
<b>Total Grant Costs</b>	<b>-84.00</b>	<b>54,150.00</b>	<b>-54,234.00</b>	<b>-0.2%</b>
Green Up Day				
Town Contributions	0.00	1,200.00	-1,200.00	0.0%
<b>Total Green Up Day</b>	<b>0.00</b>	<b>1,200.00</b>	<b>-1,200.00</b>	<b>0.0%</b>
Hauler Audits	0.00	600.00	-600.00	0.0%
Hauling				
C&D/Bulky Box	700.00			
Glass	500.00	1,200.00	-700.00	41.7%
MSW	15,070.80	30,000.00	-14,929.20	50.2%
Recycling	16,914.36	37,000.00	-20,085.64	45.7%
Sawdust	400.00			
Scrap Metal	650.00			
Hauling - Other	100.00			

## Lamoille Regional Solid Waste Mgt District

## Profit &amp; Loss Budget vs. Actual

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
<b>Total Hauling</b>	34,335.16	68,200.00	-33,864.84	50.3%
<b>HHW Collections</b>				
Disposal Contract	36,036.51	60,000.00	-23,963.49	60.1%
HHW Events Ads	280.00	600.00	-320.00	46.7%
Rolloff Rental & Disposal	950.75	1,500.00	-549.25	63.4%
<b>Total HHW Collections</b>	37,267.26	62,100.00	-24,832.74	60.0%
<b>Insurance</b>				
Automobile Insurance	1,622.00	4,500.00	-2,878.00	36.0%
Dental Insurance	1,867.42	4,800.00	-2,932.58	38.9%
Employee Crime	225.00	700.00	-475.00	32.1%
Employer Practices Liability	1,427.50	3,200.00	-1,772.50	44.6%
Health Insurance	45,330.80	72,000.00	-26,669.20	63.0%
Property & Casualty	4,752.00	9,000.00	-4,248.00	52.8%
Public Officials Liability	175.00	300.00	-125.00	58.3%
Vision Plan	239.72	600.00	-360.28	40.0%
Workers Comp Insurance	24,516.00	57,300.00	-32,784.00	42.8%
<b>Total Insurance</b>	80,155.44	152,400.00	-72,244.56	52.6%
<b>Maintenance Agreements</b>	1,007.00	4,200.00	-3,193.00	24.0%
Maple tubing process fee	7.00	100.00	-93.00	7.0%
Meetings	391.34	900.00	-508.66	43.5%
Memberships	1,895.00	6,000.00	-4,105.00	31.6%
Newsletter Printing & Postage	6,577.89	13,000.00	-6,422.11	50.6%
Office Supplies	441.76	1,200.00	-758.24	36.8%
Organics Pick Up	966.00	2,200.00	-1,234.00	43.9%
Other Expenses	300.00	600.00	-300.00	50.0%
Outreach-Advertising & Promo	893.00	10,350.00	-9,457.00	8.6%
Outreach-Programs	1,390.97	6,000.00	-4,609.03	23.2%
<b>Payroll Expenses</b>				
Payroll FICA /Medicare Expense	16,066.96	49,300.00	-33,233.04	32.6%
Payroll Unemployment Expense	3,904.75	11,050.00	-7,145.25	35.3%
Payroll Expenses - Other	259,155.11	613,000.00	-353,844.89	42.3%
<b>Total Payroll Expenses</b>	279,126.82	673,350.00	-394,223.18	41.5%
<b>Pension Plan - Employer Share</b>	3,117.94	8,500.00	-5,382.06	36.7%
<b>Permits</b>	400.00	200.00	200.00	200.0%
<b>Plastic Bag Recycling Fee</b>	0.00	100.00	-100.00	0.0%
<b>Postage</b>	610.00	2,100.00	-1,490.00	29.0%
<b>Professional Fees</b>				
Accounting	10,550.00	11,000.00	-450.00	95.9%
Consulting	98.00	2,500.00	-2,402.00	3.9%
District Manager	32,361.01	79,000.00	-46,638.99	41.0%
ECO AmeriCorps	0.00	3,000.00	-3,000.00	0.0%
Legal Fees	90.00	500.00	-410.00	18.0%
<b>Total Professional Fees</b>	43,099.01	96,000.00	-52,900.99	44.9%
<b>Propane Tank Recycling</b>	455.00	900.00	-445.00	50.6%
<b>Recycling Mat'l Processing Fees</b>				
Glass Recycling Process Fee	1,227.96			
Myers C&D Recycling	143.42			
Recycling Mat'l Processing Fees - Other	32,743.71	79,500.00	-46,756.29	41.2%
<b>Total Recycling Mat'l Processing Fees</b>	34,115.09	79,500.00	-45,384.91	42.9%
<b>Rent</b>	19,790.44	50,000.00	-30,209.56	39.6%
<b>Sales Tax</b>	0.00	300.00	-300.00	0.0%
<b>Signage</b>	0.00	1,000.00	-1,000.00	0.0%
<b>Snow Removal</b>	1,741.25	8,050.00	-6,308.75	21.6%
<b>Software</b>	4,499.04	3,000.00	1,499.04	150.0%
<b>Stump Dump Management</b>	0.00	700.00	-700.00	0.0%
<b>Subscriptions &amp; Publications</b>	105.00	2,000.00	-1,895.00	5.3%
<b>Supplies - Stations</b>	3,708.21	14,000.00	-10,291.79	26.5%
<b>Testing and Analysis</b>	0.00	900.00	-900.00	0.0%
<b>Tire Disposal/Recycling</b>	10,212.00	26,000.00	-15,788.00	39.3%
<b>Training - Attendants</b>	90.00	750.00	-660.00	12.0%
<b>Transfer Station</b>				
Maintenance	9,006.34	13,000.00	-3,993.66	69.3%
Site Work	0.00	84,350.00	-84,350.00	0.0%
<b>Total Transfer Station</b>	9,006.34	97,350.00	-88,343.66	9.3%
<b>Travel &amp; Meals</b>	1,995.34	3,500.00	-1,504.66	57.0%
<b>Treasurer Stipend</b>	1,250.00	3,000.00	-1,750.00	41.7%
<b>Uniforms</b>	3,281.66	8,250.00	-4,968.34	39.8%

Lamoille Regional Solid Waste Mgt District

Profit & Loss Budget vs. Actual

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
<b>Utilities</b>				
Electric/Water/Sewer	4,203.53	11,100.00	-6,896.47	37.9%
Heating	1,281.23	8,900.00	-7,618.77	14.4%
Telephone and Internet	4,244.77	10,300.00	-6,055.23	41.2%
Toilet Rental	3,290.00	7,000.00	-3,710.00	47.0%
<b>Total Utilities</b>	<b>13,019.53</b>	<b>37,300.00</b>	<b>-24,280.47</b>	<b>34.9%</b>
<b>Total Expense</b>	<b>780,437.42</b>	<b>1,885,150.00</b>	<b>-1,104,712.58</b>	<b>41.4%</b>
<b>Net Ordinary Income</b>	<b>151,177.43</b>	<b>83,450.00</b>	<b>67,727.43</b>	<b>181.2%</b>
<b>Net Income</b>	<b>151,177.43</b>	<b>83,450.00</b>	<b>67,727.43</b>	<b>181.2%</b>